Training

OLC #78-2832

27 July 1978

MEMORANDUM FOR: See Distribution

SUBJECT   : Nominations for Midcareer Course
                  Numbers 63 and 64

1. The Executive Career Service has been awarded one slot in each running of the Midcareer Course as follows:

    Course No. 63   17 September - 20 October 1978

    Course No. 64   12 November - 15 December 1978

Opening sessions of the two courses will be held on 13 September and 8 November, respectively.

2. As reflected in the OTR Catalog, the Midcareer Course is geared primarily for officers in grades GS-12 - GS-13 who have had five or more years of Agency experience. However, exceptions will be made in instances where the enrollment of a GS-14, with not less than five nor more than fifteen years of Agency service, will be of benefit to a sponsoring component. In line with the goals of the Agency's Affirmative Action Plan, we urge you to nominate qualified women and members of minority groups.

3. If your office has a member of the E Career Service you desire to nominate, please submit the nomination to the AO/DCI no later than 4 August 1978. In the event that more than one nominee is received for each course, the E Career Service Board will nominate a principal and alternate from those candidates submitted.

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Administrative Officer, DCI

Distribution:
  Legislative Counsel   Collection Tasking Staff
  General Counsel   Executive Secretary
  Inspector General   EEO
  Comptroller   A/DCI/PA
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ROUTING AND RECORD SHEET OLC-78-2832

Approved For Release 2004/12/22 : CIA-RDP81M00980R001400020012-2

SUBJECT: (Optional)
Midcareer Course #'s 63 & 64

FROM:	EXTENSION	NO.
Administrative Officer, DCI		DATE 27 July 1978

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TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
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